SUMMARY OF PROCEEDINGS

CIVIL SERVICE COMMISSION - COUNTY OF KERN
1115 Truxtun Avenue
Bakersfield, California 93301

Regular Meeting
Monday, September 8, 2014
5:30 p.m.

PRESENT: Commissioners Parli, Prince & Rose

ABSENT: Commissioner Agbalog

OTHERS: Bryan Alba, Vicki Avila, Devin Brown, Linda Connor, Debbie Davis, Michael Goulart, Christy Kennedy, Ginny Krebs, Konrad Moore, Debbie Rodriguez, Norma Sanchez, Robb Seibly, Brenda Villanueva and others

NOTE: Ag, Pa, Pr, Th, Ro are abbreviations for Commissioners Agbalog, Parli, Prince, Thorn & Rose. For example, Pa/Pr denotes Commissioner Parli made the motion and Commissioner Prince seconded the motion. The abbreviations “ab” means absent and “abd” abstained.

COMMISSIONER ACTION IS SHOWN IN CAPS AFTER EACH ITEM

Vice President Parli called the meeting to order at 5:30 p.m.

PUBLIC SESSION

1. Public Presentations

   None

2. Approval of Minutes

   Regular meeting of August 11, 2014 and special meetings of August 14 and 22, 2014. APPROVED; Ro/Pr – 4 ayes/1 ab

3. Second reading of amendment to Rule 310.00 of the Civil Service Commission. WAIVED READING; APPROVED; Ro/Pr – 4 ayes/1 ab

4. Examination Schedule: The following examinations have been scheduled in accordance with Civil Service Rules and established procedures. APPROVED; Ro/Pr – 4 ayes/1 ab

   6556) Supervising Deputy Coroner – DP – Sheriff
   6557) Alternative Work List
   6558) Social Service Supervisor I
   6559) Orthopedic Technician III
   6560) Clinical Laboratory Scientist – Pre-Lic/I/II
6561) Pharmacy Technician I/II – Shift
6162) Database Analyst I – DP – Probation
6163) Sr. Office Services Specialist – DP – Public Health
6164) Director of Libraries
6165) Juvenile Corrections Officer I/II – Shift
6166) Sheriff’s Support Technician - Shift
6167) Junior Staff Nurse/Staff Nurse – Shift
6168) Cook I/II – Ridgecrest
6169) Human Services Technician I – Bilingual – Shift
6170) Fair Housing Coordinator – Bilingual
6171) Fiscal Support Technician
6172) Fiscal Support Technician – Bilingual
6173) Departmental Aide – PT – Shift – Mojave
6174) Office Services Specialist – Shift – DP – Library
6175) Senior Office Services Specialist
6176) Patient Access Services Representative I/II – Bilingual – Shift
6177) Accountant II
6178) Director of Environmental Health – DP – Public Health Services
6179) Programmer I/II
6180) Building Services Worker I/II – Part Time – Shift
6181) Building Service Worker III – Part Time – Shift
6182) Pharmacist - Shift

5. **Reclassification(s):** The following reclassification recommendations are based upon analysis conducted by the Personnel Department in accordance with Civil Service Rules and established procedures. **APPROVED:** Pr/Ro – 4 ayes/1 ab

   a) **Schedule 4110 – PUBLIC HEALTH SERVICES**  
      RECLASSIFY
      0892  1 Program Support Supervisor R. 59.6 4249-5187
      TO
      No Change

6. **Director of Personnel Items/Report of Closed Session Actions:**

Ms. Krebs reported the following:

- There were six items heard in Closed Session items during the Regular Meeting held on August 11, 2014. The reportable actions taken on those items are listed in the public minutes of that meeting.

- One of our permanent Office Services Technicians, Krystal Lopez, resigned last week so we will be interviewing for a replacement OST this week.
• She and President Agbalog met with a candidate for the Commission on August 15th. Unfortunately, the candidate, who would have made a great addition to the Commission, withdrew from consideration due to the extensive time commitment involved. If your commission would like to suggest anyone else for Supervisor Maggard’s consideration, please forward the person’s name and contact information.

• On August 18th, she met with Supervisor Couch to share some information regarding recruitment procedures, number of eligible lists currently established and various reasons why some recruitments may be delayed. The meeting went well and she believes the Supervisor appreciated receiving this information.

• Two promotions were given within the Personnel Department. Both Brenda Villanueva and Kelly Levig have been promoted to the classification of Personnel Analyst II effective September 6th.

7. Commission Member Presentations or Announcements:

None

8. Adjourn to Closed Session: At 5:36 p.m., the Commission adjourned to closed session to consider the appointment, employment, evaluation of performance, discipline or dismissal of public employees and/or to hear complaints or charges brought against employees by another person or employee: Pr/Ro – 4 ayes/1 ab

CLOSED SESSION (Government Code § 54957)

9. PUBLIC EMPLOYMENT – Discipline/Dismissal/Release
Senior Public Defender (Public Defender’s Office) - Case No. 2014-0054; WITHDRAWN; PENDING SETTLEMENT AGREEMENT; Pr/Ro – 4 ayes/1 nay

10. PUBLIC EMPLOYMENT – Personal Necessity Leave
Human Service Technician III (Human Services) – Case No. 2014-0049; REQUEST FOR PERSONAL NECESSITY LEAVE DENIED; Ro/Pa – 4 ayes/1 ab

11. Commission adjourned the meeting at 6:01 p.m. to reconvene at Special Meeting held Thursday, September 18, 2014, at 5:00 p.m.