REQUEST TO ADVANCE EFFECTIVE DATE FOR ADDITION OF HEALTH PLAN ADMINISTRATION COORDINATOR POSITION
Fiscal Impact: None

This is to request that your Board approve advancing the effective date for the addition of one Health Plan Administration Coordinator position in Budget Unit 1310 to August 22, 2015.

On August 18, 2015 with the adoption of the FY 2015-16 Budget, your Board approved the addition of the Health Plan Administration Coordinator position with an effective date of January 9, 2016. The Human Resources Division requested the addition of the position effective August 22, 2015 and the adopted budget includes sufficient appropriations to add the position on August 22, 2015; however, due to an oversight the incorrect date was included.

As part of the transition of Kern Medical Center to the Kern County Hospital Authority, the Human Resources Division will be taking on additional direct oversight of Kern Legacy Health Plan, which had formerly been subcontracted through a Memorandum of Understanding with Kern Medical Center. The Division will take on direct oversight of the contract with the claims administrator for Kern Legacy Health Plan and continue to oversee the contract for the County’s new, independent provider network currently being assembled for Kern Legacy Health Plan. It is necessary to recruit new staff immediately to handle these additional responsibilities.

Therefore, IT IS RECOMMENDED that your Board approve advancing the effective date for the addition of one Health Plan Administration Coordinator position, item 0458, to August 22, 2015 and refer the matter to the Human Resources Division to amend the Departmental Positions and Salary Schedule.

Sincerely,

John Nilon
County Administrative Officer

cc: Human Resources Division