PROPOSED RETROACTIVE AMENDMENT NO. 10 TO ENGINEERING SERVICES AGREEMENT 1114967, WITH SWANSON ENGINEERING FOR THE NEW INFORMATION TECHNOLOGY SERVICES BUILDING; S.D. #3
(Fiscal Impact: $5,623; General Fund & 2009 C.O.P. Fund; Budgeted; Discretionary)

On file with the Clerk of the Board is proposed retroactive Amendment No. 10 to Engineering Services Agreement 1114967, which revises the Consultants address, reallocates the remaining reimbursable expenses, and provides for an increase in the amount of $5,623.

January 18, 2011, the Purchasing Agent issued a Purchase Agreement in the amount of $30,000, for preliminary Civil Engineering Services on the new Information Technology Services Building.

- April 21, 2011, the Purchasing Agent executed Amendment No. 1, in the amount of $1,675, for a revised total amount of $31,675, to provide additional topographical services.

- March 9, 2012, the Purchasing Agent executed Amendment No. 2, in the amount of $37,500, for a revised total amount of $69,175, to provide additional Civil Engineering design.

- June 4, 2012, the Purchasing Agent executed Amendment No. 3, in the amount of $7,500, for a revised total amount of $76,675, to provide additional Civil Engineering design.

- December 4, 2012, your Board executed Amendment No. 4, in the amount of $46,300, for a revised total amount of $122,975, to provide additional Civil Engineering design.
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- June 4, 2013, your Board executed Amendment No. 5, in the amount of $3,000, for a revised total amount of $125,975, to provide additional Civil Engineering design.

- January 14, 2014, your Board executed Amendment No. 6, in the amount of $12,500, for a revised total amount of $138,475, to provide additional Civil Engineering design.

- January 28, 2014, your Board executed Amendment No. 7, in the amount of $1,000, for a revised total amount of $139,475, to compensate Consultant for reimbursable expenses associated with the permit process.

- April 14, 2015, your Board executed Amendment No. 8, in the amount of $16,150, for a revised total amount of $155,625.

- On August 4, 2015, your Board executed retroactive Amendment No. 9, in the amount of $2,400, for a revised total amount of $158,025.

This retroactive Amendment No. 10 will revise the Consultants address, reallocate the remaining reimbursable expenses, and compensate the Consultant for additional services to complete the Storm Water Pollution Prevention Program (SWPPP) process.

Therefore, IT IS RECOMMENDED that your Board: 1) approve Amendment No. 10 to Agreement 1114967, with Swanson Engineering, Inc., to provide for an increase in the amount of $5,623, for a revised amount not to exceed $163,648; and 2) authorize the Chairman to sign.

Sincerely,

[Signature]

Jeff R. Frapwell  
Assistant County Administrative Officer for General Services

JRF:NC:ajg  
Attachments  
cc: County Administrative Office  
    NC/MW/file  
    Swanson Engineering, Inc.  
    5500 Ming Avenue, Suite 250  
    Bakersfield, CA 93309
AGREEMENT AT A GLANCE

Proposed Vendor Name: Swanson Engineering Inc.

Requesting Department Contact Information:
Dept Name: General Services
Contact: Geoffrey Hill
Phone: 661-868-3029

Necessity for Board’s approval (check all boxes that apply):

- Establish a new agreement
- Amendment to existing agreement  
  Agreement number: 1114967  
  Amendment No.: 10  
  Date Agreement Began: 1/18/2011
- Brief explanation: Civil Design fees for New Information Technology Services building
- Dollar amount is beyond Purchasing Agent’s authority
- County Counsel cannot approve terms and conditions – explain in body of Board letter
- Sole source – no competitive process can be performed
  - Purchasing Agent has given concurrence
  - Purchasing Agent has not given concurrence – explain in body of Board letter
- Retroactive agreement  
  Date retroactive to: May 4, 2015
  Date of Prior Notification:
- Reason for delay in approval: Review and negotiate fees
- Emergency situation  
  Brief explanation:
- Other:

Type of Agreement:

- Personal/Professional Services
- Construction Project
- Equipment / Software
- Training
- Grant
- State
- Lease
- Joint Powers
- Memorandum of Understanding
- Other Engineering Services Agreement

Brief description of services being contracted:
Civil design fees for New Information Technology Services building.

Fiscal Impact: $ 5,623 ; Source of Funds: General Fund; 2009 C.O.P.

- Budgeted
- Not Budgeted
- Discretionary
- Mandated

Term of Agreement From: 1/18/2011 To: Project Completion

Provision for Extensions:
- Yes Please explain: Terms of the Agreement allow for extensions in time
- No

Basis of compensation/cost:

- Low bid
- RFP – Date of Award:
- Utilize another governmental agency or Buying Alliance award – Agency:
- Other: Initial contract under Purchasing Agent authority to execute

I verify that all information above is accurate to the best of my knowledge.

Department Head  

Date 8/21/15