



## ADMINISTRATIVE BULLETIN NO. 40

*Issued: April 14, 2026*

### **SUBJECT: ETHICS (AB 1234/SB 827) TRAINING POLICY AND PROCEDURES**

Assembly Bill 1234 requires that specified local agency officials receive two hours of ethics training every two years, with the first training occurring within one year of the official commencing their service. Senate Bill 827 expands these requirements to include department heads or similar administrative officers of local agencies. Effective January 1, 2026, the Kern County positions listed below are required to complete the two-hour ethics training course with the following conditions:

1. If you were required to take the two-hour ethics course prior to SB 827, your two-year renewal cycle remains unchanged.
2. If your job classification/position has been added to the list of classifications/positions required to complete the ethics course under SB 827 and you began your service prior to January 1, 2026, you have until January 1, 2027, to complete the course. You will begin a two-year renewal cycle that begins after the initial course completion.
3. If your job classification/position is required to take the ethics course and you began your service on or after January 1, 2026, you must complete the course within six (6) months of your hire date.
4. Please refer to Administrative Bulletin No. 41. SB 827 requires the classifications/positions below to also complete at least two hours of fiscal and financial management training every two years.

**Employees and officials in the following classifications/positions are required to complete the two-hour ethics training under AB 1234/SB 827. Each department is responsible for ensuring completion by the applicable deadline(s) and maintaining a record of completion. The online course for local officials can be found here: <https://www.fppc.ca.gov/learn/public-official-and-employee-rules/ethics-training/>**

- Agricultural Commissioner/County Sealer
- All 5 District Supervisors
- Assessor/Recorder
- Assistant County Administrative Officer
- Auditor-Controller
- Chief General Services Officer
- Chief Human Resources Officer
- Chief Information Technology Services Officer
- Chief Probation Officer
- Chief Workforce Development Officer
- Chiefs of Staff for all 5 District Offices
- Chief Clerk of the Board
- County Administrative Officer
- County Counsel
- Director of Aging and Adult Services

- Director of Airports
- Director of Animal Services
- Director of Behavioral Health and Recovery Services
- Director of Child Support Services
- Director of Human Services
- Director of Libraries
- Director of Planning and Natural Resources
- Director of Public Health Services
- Director of Public Works
- District Attorney
- Fire Chief
- Public Defender
- Registrar of Voters
- Sheriff
- Treasurer-Tax Collector
- Veterans Service Officer
- Boards, Commissions, and Committees under the jurisdiction of the Board of Supervisors that are subject to the Brown Act whose members are authorized to receive compensation or reimbursement or who are designated filers (form 700) under the County's Conflict of Interest Code