



ADMINISTRATIVE BULLETIN NO. 41

Issued: April 14, 2026

SUBJECT: FISCAL AND FINANCIAL MANAGEMENT (SB 827) TRAINING POLICY AND PROCEDURES

Senate Bill 827 requires at least two hours of fiscal and financial management training every two years for “local agency” officials, which includes:

- Legislative body members
- Elected officers
- Governing body appointed officials who make fiscal, budgeting or public resource use decisions
- Executives and similar administrative officers
- Employees designated by the governing body

Effective January 1, 2026, the Kern County positions listed below are required to complete the two-hour fiscal and financial management training with the following conditions:

1. Officials in service before January 1, 2026, must complete the training by January 1, 2028.
2. Officials who begin service on or after January 1, 2026, must complete training within six months from their first day of service.
3. After the initial training is completed, the fiscal and financial management training is required every two years thereafter.
4. Please refer to Administrative Bulletin No. 40. SB 827 requires many of the classifications/positions below to also complete at least two hours of ethics training every two years.

Officials serving multiple agencies must complete fiscal and financial management training only once every two years but must provide proof to each agency.

Employees and officials in the following classifications/positions are required to complete the two-hour fiscal and financial management training under SB 827. Each department is responsible for ensuring completion by the applicable deadline(s) and maintaining a record of completion. The California State Association of Counties (CSAC) Institute is offering training to comply with SB 827, and more information can be found on their website: <https://www.counties.org/> or you may contact Jason Wiebe at the County Administrative Office at wiebej@kerncounty.com.

- Administrative Services Officer
- Airports Finance Manager
- All 5 Board members and Chiefs of Staff
- All Department Heads (elected and appointed)
- Assistant Agricultural Commissioner/County Sealer Weights and Measures
- Assistant Chief Human Resources Officer
- Assistant Clerk of the Board
- Assistant County Administrative Officer
- Assistant Director of Child Support Services
- Assistant Director of Libraries
- Assistant Director of Public Health Services
- Assistant Director of Workforce Development
- Assistant Director Planning and Natural Resources
- Assistant District Attorney
- Assistant Public Defender
- Assistant Recorder
- Behavioral Health and Recovery Services Deputy Director
- Behavioral Health and Recovery Services Finance Director
- Budget and Finance Director (CAO)
- Business Manager
- Business Manager – Confidential
- Chief Clerk of the Board
- Chief Deputy Fire
- Chief General Services Officer
- Chief Human Resources Officer
- Chief Information Technology Services Officer
- Chief Probation Officer
- Confidential Assistant, Auditor-Controller
- Confidential Assistant, Treasurer-Tax Collector
- Deputy Chief Financial Officer
- Director of Administrative Services – Fire
- Division Director – Fiscal, Research and Planning (Probation)
- Division Director Forensic Science
- Fiscal and Policy Analyst Flexible Classification Series
- Human Services Finance Director
- Planning Division Chief
- Public Defender
- Public Works Finance Director
- Registrar of Voters
- Senior Administrative and Fiscal Services Officer
- Undersheriff

